

**MINUTES**  
**MONROE COUNTY AIRPORT AUTHORITY**  
**REGULAR MEETING**  
May 3, 2011 12:00 p.m.

**Present:**

James G. Vazzana, Esq.	Chairperson
Don Johnson	
Susan Keith	
Willie J. Lightfoot	
Stephen Tucciarello	
Bernard J. Iacovangelo, Esq. - excused	
Nicholas Juskiw - excused	

**Others Present:**

Susan L. Walsh, Esq.	Administrative Director
Andrew Moore	Assistant Director
Scott Adair	Treasurer
Angela Veltre	Assistant Treasurer
David Haas	Senior Management Analyst
Brett Granville	Assistant Secretary

Meeting was called to order by the Chairman @ 12:00.

**Approval of Minutes from March 28, 2011**

Moved by Member Keith and seconded by Member Lightfoot that the minutes be approved without changes. The motion passed unanimously 5-0.

**Treasurer's Report**

Treasurer Scott Adair presented the Business and Travel Expense Report and the Credit Card statement with explanations. The Business and Travel Expense Report(s) covered the time frame from March 1 – April 19, 2011. All expenses were submitted in a timely fashion and approved by the Treasurer. It was noted that the Treasurer has not submitted any Expense Reports; but if appropriate, the Treasurer would submit expenses to the Administrative Director for review and approval before review by the Board. The total usage for the Credit Card for this period is \$1,342.25. Motion to accept credit card charges was moved by Member Keith and seconded by Member Johnson. The motion passed unanimously 5-0. Treasurer Adair then certified the Business and Travel Expense report submitted by Director Walsh. A motion to approve the report was moved by Member Johnson and seconded by Member Keith. The motion passed unanimously 5-0.

## **Audit Committee Report**

Presented by Don Johnson.

### **Authorize Amendment to the Lease and Operating Agreement with Monroe County to Add Parcel Located at 545 Ballantyne Road**

Administrative Director Susan L. Walsh presented the amendment. It was noted that the Authority will fund the purchase of approximately twenty-six acres to offset any past and future wetland mitigation. The purchase price was arrived at through an appraisal process. It was noted that the cost to purchase this property and convert it into wetlands was significantly lower than purchasing already developed or existing wetlands. Moved by Member Johnson and seconded by Member Keith. The motion passed unanimously 5-0.

### **Approve and Adopt Change in Employee Parking Rate at the Greater Rochester International Airport**

Administrative Director Susan L. Walsh presented the resolution. It was noted that the Authority has not raised the employee parking rate since approximately 2006. It was noted the employee lot is not presently self-sustaining and that this increase would allow for the parking lot to become self-sustaining. It was also noted that the new parking rate for the employee lot is equivalent to Buffalo's employee parking charges and less expensive than Syracuse's. Moved by Member Keith and seconded by Member Johnson. The motion passed unanimously 5-0.

### **Pursuant to Article 7 of the Public Officers Law an executive session of the meeting was held**

Moved by Member Johnson and seconded by Member Keith. The motion passed unanimously 5-0.

### **Director's Report**

Administrative Director Susan L. Walsh, Esq. previewed the video that will be shown on all JetBlue domestic flights during the month of May 2011, and is expected to be seen by 2 million travellers. This video showcases Rochester and the surrounding area. The video also highlights the Greater Rochester International Airport. A special commendation was given by Chairman Vazzana to the Director and her staff for the hard work and results of the video.

Administrative Director Susan L. Walsh, Esq. also presented the new monthly newsletter developed by Assistant Director Andrew Moore which will be used to enhance communication with stakeholders at the Airport. It will feature upcoming events and provide status updates on various projects.

### **Traffic Report**

Senior Management Analyst, David Haas presented the report. There was noted a slight decrease in enplanements over the same period as last year. It was also noted that Syracuse and Albany reported decreases greater than Rochester, and Buffalo's decrease was less than Rochester. It was explained that the decline in scheduled airline departures

is primarily attributable to the loss of a JetBlue Orlando nonstop last fall, coupled with the loss of two USAirways commuter flights between Buffalo, Rochester, and Hartford six days a week.

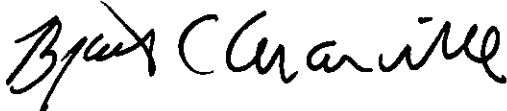
**Other Business**

An update was provided by the Administrative Director as to the progress and work on the Southwest Airlines/AirTran merger and how it might impact the Greater Rochester International Airport.

Meeting was adjourned.

The next Regular Meeting of the MCAA will be **July 20, 2011**.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brett C. Granville". The signature is fluid and cursive, with the first name "Brett" and last name "Granville" clearly distinguishable.

Brett C. Granville  
Assistant Secretary  
Dated:

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 10 of 2011**

**AUTHORIZING AMENDMENT TO THE LEASE AND OPERATING AGREEMENT  
WITH MONROE COUNTY TO ADD ONE PARCEL LOCATED AT 545  
BALLANTYNE ROAD, IN THE TOWN OF CHILI, NY**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT  
AUTHORITY, as follows:

Section 1. The County Executive, or her designee is hereby authorized to execute an amendment to the Lease and Operating Agreement with the County of Monroe, dated September 15, 1989, to add the parcel located at 545 Ballantyne Road, Town of Chili, New York, consisting of approximately 26.06 acres.

Section 2. The County Executive, or her designee is hereby authorized to acquire said property from Emerging Wetlands, LLC, 1091 Jamison Road, Elma, New York 14059, in the amount of \$52,000, and to execute any and all documents for the acquisition of the property at 545 Ballantyne Road, Town of Chili, by contract, along with any amendments for direct and consequential costs, within the total capital fund appropriation.

Section 3. County Capital Fund 1362 will be the source of appropriations for this purchase. The purchase price including any consequential costs will be funded by the local share which is available in the 2011 Renewal and Replacement Fund's budget approved by Resolution 17 of 2010.

Section 4. The records in the Office of the Monroe County Treasurer have indicated that Emerging Wetlands, LLC, and its sole officer, Donald W. Owens, do not currently owe any delinquent Monroe County property taxes.

Section 5. This resolution shall take effect immediately.

ADOPTION: Date: May 3, 2011

Vote: 5-0

I, Brett C. Granville, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport  
Authority at a General Meeting held May 3, 2011.

Dated:

5/13/11



Brett C. Granville, Assistant Secretary

**MONROE COUNTY AIRPORT AUTHORITY**

**RESOLUTION NO. 11 OF 2011**

**APPROVE AND ADOPT CHANGE IN EMPLOYEE PARKING RATE AT THE  
GREATER ROCHESTER INTERNATIONAL AIRPORT**

BE IT RESOLVED BY THE MEMBERS OF THE MONROE COUNTY AIRPORT  
AUTHORITY, as follows:

Section 1. The Monroe County Airport Authority hereby approves and adopts the change  
in Employee parking rate as follows:

- A. The rate change will take effect on June 1, 2011, and will increase the monthly  
employee parking rate from \$13.00 to \$20.00;

Section 2. This resolution shall take effect immediately

ADOPTION: Dated: May 3, 2011

Vote: 5-0

I, Brett C. Granville, Assistant Secretary,  
Monroe County Airport Authority, do hereby  
certify that the within Resolution was duly  
adopted by the Monroe County Airport  
Authority at a General Meeting held May 3, 2011.

Dated:

5/13/11



Brett C. Granville, Assistant Secretary